

Guidelines for attending the Extraordinary General Meeting of Shareholders by Teleconferences through Electronic Devices (E-EGM) and Appointment of Proxy

Shareholders or proxies who wish to attend the meeting must submit the identification documents specified to the Company by May 20, 2021 when the Company has examined the information on the list of shareholders according to the date of the name list. The shareholders entitled to attend the meeting are correct and complete. The e-conferencing provider will send you a link for joining the meeting. And access manual to the e-mail that you have sent to notify the company by sending Link 1 day in advance before the meeting date.

Notification of the intention to attend the meeting by Teleconferences through Electronic Devices (E-EGM)

Shareholders who wish to attend the meeting via electronic format Must notify the intention to attend the meeting. In the following; way Request to attend the meeting with the method of sending information via E-Mail or post

1. Please fill out the document requesting to attend the meeting via electronic media (E-EGM) according to the attached form. (Attachment No. 7) by asking you to specify your e-mail (E-mail) and mobile phone number clearly. For use in meeting registration.
2. Attach a copy of proof of identity to confirm the right to attend the E-EGM meeting

Ordinary Person Shareholders

1. In case the shareholders attend the meeting by themselves. instead Through electronic media (E-Meeting)
 - 1.2 Valid evidence that issue by government authorities, e.g. the identification card, government officer identification card, driver license or passport, including the evidence of name or last name's change (if any)
2. In case a shareholder gives proxy to other shareholders to attend the meeting instead Through electronic media (E-Meeting)
 - 2.1 Proxy form as attached together with the meeting invitation letter (Attachment No. 8) Complete correct and complete information. And sign the proxy grantor and proxies and the duty stamp is completely attached
 - 2.2 A copy of the identity document of the grantor, for example a copy of an ID card. Or a copy of government official identification card or copy of passport (In the case of a foreigner) that has not expired. And sign to certify the correct copy of the grantor
 - 2.3 A copy of the identity document of the proxy, such as a copy of the identification card. Or a copy of government official identification card or copy of passport (In the case of a foreigner) that has not expired. And sign to certify the true copy of the proxy.

Juristic Person Shareholders

1. In the case that the authorized person to sign on behalf of the juristic person (director) wishes to attend the meeting in person Via electronic media (E-Meeting)
 - 1.1 Copy of the shareholder's corporate registration certificate Issued no more than 1 year before the date of the shareholders' meeting. Which is certified true copy by the juristic person's representative (director) who has the power to sign on behalf of the juristic person.
 - 1.2 A copy of the identity document of the juristic person's representative (director), such as a copy of the ID card or a copy of government official identification card or copy of passport (In the case of a foreigner) that has not expired. And signed to certify a true copy.
2. In the event that a proxy is authorized to attend the meeting on his behalf Via electronic media. (E-Meeting)
 - 2.1 Proxy form as attached together with the meeting invitation letter (Attachment No. 8) Complete correct and complete information. And sign the proxy grantor and proxies and the duty stamp is completely attached.
 - 2.2 Copy of the shareholder's corporate registration certificate Issued no more than 1 year before the date of the shareholders' meeting. Which is certified true copy by the juristic person's representative (director) who has the power to sign on behalf of the juristic person.
 - 2.3 A copy of the identity document of the juristic person's representative (director), such as a copy of the ID card or a copy of government official identification card or copy of passport (In the case of a foreigner) that has not expired. And signed to certify a true copy.
 - 2.4 A copy of the identity document of the proxy The same as in the case of natural persons as mentioned above.

Attachments 5

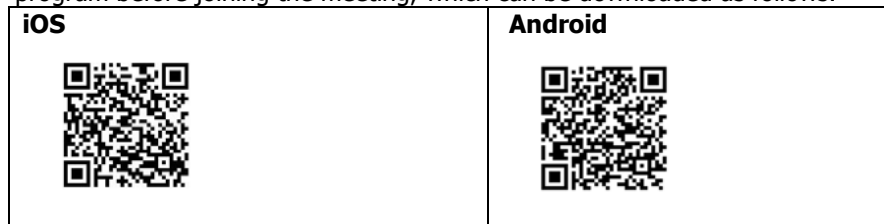
In the event that the documents or evidence mentioned above Not a Thai document or English Shareholders are required to present an English translation of the document. Which signed to certify the translation by the shareholders or by an authorized person to bind that juristic person (In the case of a juristic person)

3. Send a document requesting to attend the meeting via electronic media (item 1) and proof of identity. Together with supporting documents (item 2), delivered to the company by 20 May 2021.
 - ❖ Electronic mail channel E-mail address: info@cho.co.th
 - ❖ By registered mail To. Ms. Yinghathai Ponphangnga (Company Secretary)
Cho Thavee Public Company Limited
265 Moo 4 Klangmuang Road, Muangkhoa,
Muangkhonkaen, Khon Kaen 40000
Phone 0 4304 3889-90 Ext. 1112, 081-670-1913

Attendance through electronic media (E-EGM)

1. When shareholders or proxies who request to attend the meeting. And it has been fully verified, you will receive 2 E-Mail from the meeting organizer, which will be a link for attending the meeting. And a manual for accessing the system Please refer to the E-EGM Conference System Manual for details. If you have not received the E-Mail by May 24, 2021, please contact the company immediately.
2. Electronic attendance and voting Can be used with computers / notebooks (Notebook) / tablets (Tablet) and mobile phones via Web Browser: Chrome with 4G speed internet or home internet

Remark: In case of attending the meeting via Tablet and mobile phone. Must install Zoom Cloud Meeting program before joining the meeting, which can be downloaded as follows.



3. The system will allow attendance 60 minutes prior to the start of the meeting, however the live broadcast will only begin at the time of the meeting.
4. Attendance login Must use shareholder registration number information and shareholder's ID card number.
5. Voting Through E-Voting, you will be able to vote on each agenda item. By voting for agreeing, disagreeing or abstaining. One and only, in case of not voting on any agenda, the system will be considered that you vote as agree immediately. (Using the method of counting the votes by pouring the votes toward agreeing)
6. In case attendees have problems using the E-EGM system, you can contact OJ International Company Limited at the phone number specified in the E-Mail that sent the system operation manual to you.

***** This E-EGM conference will be an electronic media meeting only. And the meeting venue will not be arranged in the original format. Ask for cooperation with shareholders not to travel to the company. *****

Sending suggestions or questions related to any agenda will be considered at the E-EGM meeting.

In case a shareholder wishes to send advice or different questions can be done in 2 ways as follows;

1. Send suggestions or questions in advance to the company. Before the meeting Through the following channels
 - 1.1 Email: info@cho.co.th
 - 1.2 Phone: 0 4304 3889-90 Ext. 1112 Company Secretary
2. Send suggestions or questions during the meeting. For those who attend the E-EGM meeting, the attendee must specify first and last name. And informed that he was a shareholder who attended the meeting by himself or be a proxy Before an advice is submitted or questions every time, the company has opened the following channels for sending advice and questions during the meeting
 - 2.1 Chat channel, text-type system (Chat)
 - 2.2 Audio chat channel in which the meeting attendees will press the button to raise their hand and turn on the microphone on their own device After the system operator sends you an invitation

to chat and please turn off the microphone after the conversation is finished every time. (Further details can be found in the Attendance Guide that has been sent to the attendees' e-mails.)

However, if shareholders have any questions about the meeting. You can contact the staff as follows;

1. Submitting documents confirming your identity to attend the shareholders' meeting via electronic media (E-Meeting), contact the Company Secretary. To ask for more information According to the company contact channels as detailed above.
2. Procedures for meeting attendance and voting via electronic media (E-Meeting) In case that identity is correct and complete, contact OJ International Co., Ltd. at the phone number specified in the E-Mail that sent the operating manual to the system.